

SENATE ADVISORY COMMITTEE ON
STUDENT COURSE FEEDBACK

MEETING MINUTES

ZOOM

Wednesday, October 27, 2021

4:00 PM to 5:00 PM

ATTENDEES

- Patrick Tripeny, Ge Ou, Amber Bielinski, Audrey Laney, Gloria Aquino, Karen Paisley, Christy Porucznik, Marnie Powers-Torrey, Momina Sial, Paula Smith, Shreyas Ratnaparkhi, Adam Halstrom

EXCUSED

- Leslie Sieburth, Sara Hart

INTRODUCTIONS

COMMITTEE CHAIR

- Christy Porucznik advises the committee that it's important to have an elected member serve as chair. No elected faculty members have accepted the invitation to serve as chair. Christy Porucznik suggests that Patrick Tripeny may serve as chair for the remainder of this academic year. Senate Executive Committee will need to approve.
- Christy Porucznik motions that Patrick Tripeny serve as chair for the remainder of academic year. Ge Ou seconds. Unanimous vote to approve.

STUDENT ACCESSIBLE REPORT

- Adam Halstrom presents proposed Student Accessible Reports: <https://ctle.utah.edu/scf/reports/student/>.
- Christy Porucznik motions to distribute Student Accessible Reports as presented to students as soon as possible, Paula Smith seconds. Unanimous vote to approve.

SENATE ADVISORY COMMITTEE ON
STUDENT COURSE FEEDBACK

MEETING MINUTES

ZOOM

Tuesday, February 22, 2022

3:00 PM to 4:00 PM

ATTENDEES

- Jeremiah Jagers, Sara Hart, David Kieda, Marnie Powers-Torrey, Christina Porucznik, Karen Paisley, Jim Agutter, Adam Halstrom

EXCUSED

- Ge Ou, Amber Bielinski, Audrey Laney, Gloria Aquino, Momina Sial, Shreyas Ratnaparkhi

APPROVE MINUTES

- Previous minutes were not presented for approval.

COMMITTEE CHAIR

- Christy Porucznik nominates Jim Agutter to serve as chair for the remainder of this academic year. Jim accepts nomination.
- Unanimous vote to approve. No abstentions.

STUDENT COURSE FEEDBACK POLICY & PROCEDURES

- CTLE needs a procedure that will allow for a flexible and efficient response to administrative and other appropriate requests for SCF data.
 - CTLE will include this requested procedure in a full Procedures document the committee can review before the next meeting.
 - Sample request: a large college requests the data in a CSV format rather than PDF. The same data would be reported in a format more conducive to large-scale analysis.
 - Requiring units to transcribe or mine PDFs introduces human error and consumes valuable resources.
- The committee may decide to produce guidelines and best practices on the use and analysis of student feedback data.
- The full Procedures document should be reviewed by the committee annually. CTLE will note any changes since the committee's last review.
- There is a growing conversation on campus around identifying and assessing effective teaching.
- In the past, the SCF instrument stood as proxy for a quantitative measure of teaching effectiveness.
- CTLE sees an opportunity for this committee's role to expand to advise on guidelines and best practices for measuring teaching effectiveness.

- This will require changes to the University policy.
 - After the committee workshops and recommends policy changes, the Academic Senate has a person who can support policy changes.

OTHER DISCUSSION

- It is difficult to get students to participate in committee proceedings.
- This is a trending, campus-wide problem.
- Jim Agutter references a new Student Innovation group that is advising US on a variety of topics. This student group is a good cross-section of the student body and is not affiliated with ASUU.
- Marnie Powers-Torrey suggests an option to find students who can use work or other paid time to participate in the committee meetings.
- The committee would like to revise its composition to remove the requirement of ASSU representation. The committee will have four student representatives that do not need to be affiliated with ASUU.
- Jim Agutter discusses having more frequent meetings. It is proposed to have 3 meetings per semester on a regular basis. Adam Halstrom will send out some options for meeting times.