

CTLE Confidentiality Agreement

We wish to provide assurance to those seeking CTLE services:

- For all faculty, graduate students, and undergraduate students involved in CTLE evaluations and services, a non-disclosure or confidentiality agreement will be maintained by all CTLE staff and faculty involved in the evaluation process.
- Information pertaining to evaluations are confidential between CTLE and the individual seeking CTLE services and will not be shared with third parties, including University of Utah institutions or departments, unless a written release agreement is signed and dated or directly emailed by the faculty member or graduate student prior to requesting the evaluation, or the information is requested through the Government Records Access Management Act (GRAMA). Specifically, CTLE will not provide information regarding faculty or graduate student requests for services, personal information, student feedback, recommendations, or other data about, or resulting from, the evaluation.
- Recommendations to the faculty member or graduate student will be made directly to that individual seeking CTLE services with no disclosure or information provided to any other University of Utah, or non-University of Utah, institutions, departments or individuals, unless a written release agreement is signed and dated by the faculty member or graduate student.